

Cutting Edge Machine and Tool, Inc.  
Application for Employment

Pre-employment Questionnaire - An Equal opportunity Employer -  
Employees are hired & employed on an at-will basis

Office use only: \_\_\_\_\_

Interview date: \_\_\_\_\_ Time: \_\_\_\_\_

Position: \_\_\_\_\_

Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

How did you hear about our Company or job opening?

Our web site.

Monster.com

Classified Ads; which paper? \_\_\_\_\_

Referral; by whom? \_\_\_\_\_

Other; please explain \_\_\_\_\_

**Beginning with your most recent work experience please answer the following:**

**Name of Company** \_\_\_\_\_ **Dates of employment:** \_\_\_\_\_

Starting wage: \_\_\_\_\_ Final wage: \_\_\_\_\_ Reason for separation: \_\_\_\_\_

Job Description: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

**Name of Company** \_\_\_\_\_ **Dates of employment:** \_\_\_\_\_

Starting wage: \_\_\_\_\_ Final wage: \_\_\_\_\_ Reason for separation: \_\_\_\_\_

Job Description: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

**Name of Company** \_\_\_\_\_ **Dates of employment:** \_\_\_\_\_

Starting wage: \_\_\_\_\_ Final wage: \_\_\_\_\_ Reason for separation: \_\_\_\_\_

Job Description: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_

What **specific** experience do you have for the position you are applying for? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Interests:**

What hobbies do you enjoy? \_\_\_\_\_

What is the title of the last book you read? \_\_\_\_\_

How long ago was it when you read that book? \_\_\_\_\_

**Education:**

High School you attended: \_\_\_\_\_ Did you graduate? \_\_\_\_\_

College or other schooling: \_\_\_\_\_

Major: \_\_\_\_\_ Did you graduate? \_\_\_\_\_

**Military Service Record:**

Branch of Service: \_\_\_\_\_ Discharge Date: \_\_\_\_\_ Rank: \_\_\_\_\_

Present membership in National Guard or Reserves: \_\_\_\_\_ Date obligation ends: \_\_\_\_\_

**Business References:**

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Relationship to you: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Relationship to you: \_\_\_\_\_ Telephone: \_\_\_\_\_

Name: \_\_\_\_\_ Occupation: \_\_\_\_\_

Relationship to you: \_\_\_\_\_ Telephone: \_\_\_\_\_

Answer **ONLY** the questions with a check in the box; thereby indicating that the information is required for a bona fide occupational qualification, or dictated by National Security Laws, or is needed for other legally permissible reasons.

Are you 18 years or older? Yes \_\_\_\_\_ No \_\_\_\_\_ If no, do you have an employment certificate: \_\_\_\_\_

Are you eligible to work in the United States? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you been convicted of a felony or misdemeanor within the last 5 years? No \_\_\_ Yes \_\_\_ If yes, please explain: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_